



MATERIAL HANDLING QUESTIONNAIRE

Completing this mandatory form by the deadline date of September 6th will enable us to better coordinate the move-in of your exhibit and assist in tracing your shipment if necessary.

Please complete and return with the Material Handling Rates Form.

1. Where are you shipping?

- Warehouse
Show Site

2. What is the est. total weight to be shipped?

Weight input field in lbs.

3. Est. total number of items shipped

Crated, Cartons, Pallets, Machinery input fields

4. What is the weight of the heaviest piece shipped

Weight input field in lbs.

5. Indicate the total number of trucks in each category that you will use

Van Line, Flat Bed, Common Carrier, Company Truck, Overseas Container input fields

6. Will you be displaying any mobile units (i.e. self powered vehicles or towed equip)

- Yes
No

If yes, what type of equipment will you be displaying:

Equipment description input field

7. List carrier name(s)

Carrier name input field

8. If using a Customs Broker, enter name and phone number of broker

Broker Name input field

Broker Phone input field

9. Enter name of Exhibit Manager/Coordinator in charge of booth set-up

Exhibit Manager Name input field

Exhibit Manager Phone input field

10. Booth and labor set-up

A. What on-site labor are you planning on using?

On-site labor input field

B. What date and time will your labor be on-site to begin booth installation?

Date and time input fields

C. Are you ordering booth carpet from Informa Markets US Boat Shows?

- Yes
No

11. Machinery Exhibits only

Are there any special handling requirements to unload your exhibit? (i.e. extended forklift blades, special slings, lifting bars, etc.)

Special handling requirements input field

INFORMA MARKETS US BOAT SHOWS IS NOT RESPONSIBLE FOR ANY DAMAGE CAUSED TO YOUR FREIGHT, INCLUDING ITS' CONTENTS DUE TO INCLEMENT WEATHER CONDITIONS. IT IS SOLELY YOUR RESPONSIBILITY TO COVER OR OTHERWISE PROTECT YOUR FREIGHT FROM ANY SUCH UNEXPECTED OCCURRENCES.

Company Name, Space #, Phone, Email, On-Site Contact, On-Site Cell, Name, Signature, Date fields

\*By signing this form you acknowledge, understand and agree to the Convention Services by Informa Markets US Boat Shows Payment Policy and Terms & Conditions

IMPORTANT INFORMATION: \*Shipments must arrive prepaid. \*No collect shipments will be accepted. \*Phone orders will NOT be accepted. \*Adjustments to your invoice will not be made after the close of the show. \*A finance charge of 1.5% per month (18% annum) will be added to all accounts not paid within ten days of invoice date. \*In the event it becomes necessary to enforce this agreement for collection through legal counsel, exhibitor and/or exhibiting company agrees to pay a reasonable attorney's fee for such collection effort.