



RECAP OF ORDERS

COMPLETED

ESTIMATED TOTAL

|   |                      |
|---|----------------------|
| Recap of Orders   |                      |
| Payment Policy  |                      |
| Payment Link  |                      |
| Contractor Use Policy   |                      |
| Exhibitor Appointed Contractor  |                      |
| Third Party Payment Link  |                      |
| Standard Furniture - Includes wood display tables, chairs, accessories, special drapery, etc.   | <input type="text"/> |
| Standard Stock Carpet & Astro Turf  | <input type="text"/> |
| Designer Plus Carpeting - New first time use carpeting  | <input type="text"/> |
| Flooring  | <input type="text"/> |
| Vacuumping & Porter Service - Includes vacuumping & empty wastebasket only  | <input type="text"/> |
| Hardwall System - Includes inline displays, panels, headers, hardwall accessories, etc.   | <input type="text"/> |
| Labor Order - Includes labor rates, labor policies, labor estimates, etc.   | <input type="text"/> |
| Labor Information - Includes key information for labor  |                      |
| Material Handling Rates & Order Form - Includes rates for basic, overtime, special handling, etc.   | <input type="text"/> |
| Material Handling Shipping Instructions - Includes shipping to advance warehouse, show site, etc. Material Handling Questionnaire - <b>If shipping freight, you must fill out this form</b> |                      |
| Outbound Freight Procedure - Includes outbound procedures & shipping instructions   |                      |
| Forklift  | <input type="text"/> |
| Terms & Conditions  |                      |
| <b>Estimated Total Excluding Tax</b>  | <input type="text"/> |

Company Name: \_\_\_\_\_ Space #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_ On-Site Cell: \_\_\_\_\_

Name (print or type): \_\_\_\_\_ Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*By signing this form you acknowledge, understand and agree to the Convention Services by Informa Markets US Boat Shows Payment Policy and Terms & Conditions