

**IMPORTANT DEADLINES CHECKLIST – BAHIA MAR 2025**

The following list of important deadlines will assist you in having a smooth and organized show experience from start to finish. Please note, some of these forms are **required** to exhibit. For more information and to access these forms, please check out the Exhibitor Kit on FLIBS.com under the Exhibit/Sponsor tab – **Bahia Mar** location. We recommend you keep a copy of all orders and take them with you to show site.

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| ITEM | CONTACT INFO | ADVANCED DEADLINE |  |
| **Liability Insurance (REQUIRED)** | BoatShowInsurance@informa.com | ASAP | □ |
| **Credentials (REQUIRED)** | Credentials.SFV@informa.com | October 24 | □ |
| **Convention Services & Equipment** | Claire.VanDyk@informa.com | ***Varies by service****(please refer to* ***Payment Link*** *form in the Bahia Mar Exhibitor Kit for all services)* | □ |
|  |  | Most Services for Bahia Mar: September 5Material Handling: September 19 |  |
| **Electrical Services** | Yemmy.Gongora@informa.com | September 5 | □ |
| **Tents** | Tents@informa.com | September 1 | □ |
| **Communication Services/WiFi** | Wolodymyr.Danylyshyn@informa.com | September 1 | □ |
| **After Hours Events** | Amanda.Kaaa@informa.com | October 22 | □ |
| **Catering** | switte@proofpudding.com | ASAP | □ |
| **Hotel Reservations** | [**CLICK HERE to RESERVE**](https://compass.onpeak.com/e/012607000/0) | ASAP | □ |