

RECAP OF ORDERS

COMPLETED

ESTIMATED TOTAL

Recap of Orders	
Payment Policy	
Payment Link	
Contractor Use Policy	
Exhibitor Appointed Contractor	
Third Party Payment Link	
Standard Furniture - Includes wood display tables, chairs, accessories, special drapery, etc.	<input type="text"/>
Standard Stock Carpet & Astro Turf	<input type="text"/>
Designer Plus Carpeting - New first time use carpeting	<input type="text"/>
Flooring	<input type="text"/>
Vacuumping & Porter Service - Includes vacuumping & empty wastebasket only	<input type="text"/>
Hardwall System - Includes inline displays, panels, headers, hardwall accessories, etc.	<input type="text"/>
Labor Order - Includes labor rates, labor policies, labor estimates, etc.	<input type="text"/>
Labor Information - Includes key information for labor	
Material Handling Rates & Order Form - Includes rates for basic, overtime, special handling, etc.	<input type="text"/>
Material Handling Shipping Instructions - Includes shipping to advance warehouse, show site	
Material Handling Questionnaire - If shipping freight, you must fill out this form	
Outbound Freight Procedure - Includes outbound procedures & shipping instructions	
Forklift	<input type="text"/>
Terms & Conditions	
Estimated Total Excluding Tax	<input type="text"/>

Company Name: _____	Space #: _____
Phone: _____	Email: _____
On-Site Contact: _____	On-Site Cell: _____
Name (print or type): _____	Signature*: _____ Date: _____

*By signing this form you acknowledge, understand and agree to the Convention Services by Informa Markets US Boat Shows Payment Policy and Terms & Conditions